February 19, 1976

Mr. Sheldon Grossman
Acting Curator
Photographic Archives
National Gallery of Art
Washington, D.C. 20565

Dear Mr. Grossman:

In September of last year, Dr. Contini-Bonacossi received from us 510 negatives, of which 392 were of the mosaics of San Marco and 118 were of the mosaics of Torcello (see Dr. Contini's letter to me of September 4, 1975). Although Purchase Order is made out for the San Marco negatives only, would you be so kind as to return the 118 Torcello negatives to us? I would be grateful if this could be done as soon as possible.

Sincerely yours,

William C. Loerke
Director of Studies

WCL/fj
SUMMARY SHEET FOR RESEARCH GRANT APPLICATION

Project Director: William Loerke

Institution: The President and Fellows of Harvard College

Project Title: Project San Marco

Total Request from NEH:  Grant Period: January 2, 1977 to April 1, 1978

PROJECT SUMMARY

The Center for Byzantine Studies requests support from the National Endowment for the Humanities for a photographic, archaeological, and archival campaign devoted to certain medieval mosaics in San Marco, Venice. The location of these mosaics in San Marco is marked on the attached plans and sections.

This campaign would be the final one in a series which began in 1974, the goal of which is to make a complete photographic and archaeological record of the medieval mosaics in San Marco and in the Veneto. Those mosaics in San Marco completed in earlier campaigns are also marked on the attached plan and sections.*

The data gathered in this and earlier campaigns will be assembled in a Corpus, consisting of black and white photographs, color transparencies and slides, detailed descriptions, measurements, and technical observations recorded on specially prepared forms. This Corpus will be prepared and maintained at Dumbarton Oaks as a research tool for qualified scholars.

Significance: This permanent archive will place on a new and solid archaeological basis major questions of medieval and early Renaissance art historiography both in respect to the Byzantine East and the Latin West.

Two studies will be published respectively by O. Demus on San Marco, and by I. Andreescu on the remaining mosaics of the Veneto, in the Dumbarton Oaks Monograph Series. In addition, a Symposium on Italo-Byzantine Mosaics in Sicily and the Veneto has been scheduled for Spring 1978. Papers read at this Symposium will also present the results of this and earlier campaigns.

* The attached plans and cross-sections are taken from Ongania, La Basilica di San Marco (1880-1893). His cross-sections are not complete; hence, certain portions marked on the ground plan do not have a counterpart in any available cross-section.

For NEH use only
### PROJECT SAN MARCO

**Budget**

January 2, 1977 to April 1, 1978

<table>
<thead>
<tr>
<th></th>
<th>NEH</th>
<th>HARVARD</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>I. Salaries</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. Investigators</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Demus</td>
<td>$15,000</td>
<td>$10,000</td>
<td>$25,0001</td>
</tr>
<tr>
<td>2. Andreescu</td>
<td>8,000</td>
<td>8,875</td>
<td>16,8752</td>
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<tr>
<td>B. Archivist</td>
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<td></td>
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</tr>
<tr>
<td>3. Kloos</td>
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<td>2,500</td>
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<tr>
<td>4. Archivist</td>
<td>1,500</td>
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<td>1,500</td>
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<tr>
<td>C. Archaeological Team</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>5. Assistant</td>
<td>3,600</td>
<td></td>
<td>3,600</td>
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<tr>
<td>(6 months @ $600)</td>
<td></td>
<td></td>
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<tr>
<td>6. Workers, 3</td>
<td>13,200</td>
<td></td>
<td>13,200</td>
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<tr>
<td>(800 hours each @ $5.50)</td>
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<tr>
<td>D. Office Staff</td>
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<td></td>
</tr>
<tr>
<td>7. Research Assistant</td>
<td>5,000</td>
<td>3,000</td>
<td>8,000</td>
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<tr>
<td>(12 months)</td>
<td></td>
<td></td>
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<tr>
<td>8. Secretary</td>
<td></td>
<td>4,000</td>
<td>4,000</td>
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<tr>
<td>(4 months @ $1,000)</td>
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<tr>
<td><strong>TOTAL SALARY</strong></td>
<td>$48,800</td>
<td>$25,875</td>
<td>$74,675</td>
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1 Annual rate of $20,000

2 Six months at rate of $13,200 for fiscal 1976-77, and nine months at $13,700 for fiscal 1977-78

Considerably higher.
II. Fringe

<table>
<thead>
<tr>
<th>Description</th>
<th>NEH</th>
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<tbody>
<tr>
<td>A. 16% of 1-2</td>
<td>$3,680</td>
<td>$2,990</td>
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<tr>
<td>B. 15% of 3-4 and 7-8</td>
<td>1,350</td>
<td>1,050</td>
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<tr>
<td>C. 7 1/2% of 5-6</td>
<td>1,260</td>
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<tr>
<td><strong>TOTAL FRINGE</strong></td>
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<td><strong>$10,330</strong></td>
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<td><strong>TOTAL SALARY &amp; FRINGE</strong></td>
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<td><strong>$85,005</strong></td>
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III. Staff Travel, Per Diem, & Living Allowance

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<tr>
<td>A. Staff Travel</td>
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<tr>
<td>1. Wash.-Venice ret.</td>
<td>$4,400</td>
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<td>(4 persons @ $1,100)</td>
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<td></td>
</tr>
<tr>
<td>C. Assoc.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Venice-Vienna</td>
<td>350</td>
<td>350</td>
<td>700</td>
</tr>
<tr>
<td>(4 rets. @ $175)</td>
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<tr>
<td>3. Vienna-Moscow-Leningrad</td>
<td>620</td>
<td>620</td>
<td>1,240</td>
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<tr>
<td>(1 ret. @ $620) P.I.</td>
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<tr>
<td>4. Venice-Belgrad ret.</td>
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<tr>
<td>Assoc.I.</td>
<td></td>
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<tr>
<td>5. Venice-Nicosia ret.</td>
<td>550</td>
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<td>550</td>
</tr>
<tr>
<td>Assoc.I.</td>
<td></td>
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<tr>
<td><strong>TOTAL STAFF TRAVEL</strong></td>
<td></td>
<td></td>
<td><strong>$6,470</strong></td>
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<tr>
<td>B. Per Diem</td>
<td></td>
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I. Research Travel

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<tr>
<td>a) III. A. 3 - P.I.</td>
<td>$250</td>
<td>$900</td>
<td>$900</td>
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<tr>
<td>(30 days @ $30)</td>
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<td></td>
<td></td>
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<tr>
<td>b) III. A. 4-5 - Assoc.I.</td>
<td>900</td>
<td>900</td>
<td>1,800</td>
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<tr>
<td>(60 days @ $30)</td>
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<tr>
<td><strong>TOTAL PER DIEM</strong></td>
<td>$1,800</td>
<td>$900</td>
<td>$2,700</td>
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C. Living Allowance

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</thead>
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<tr>
<td>P.I. in Venice (6 months @ $900)</td>
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<td>5,400</td>
<td>5,400</td>
</tr>
<tr>
<td>Assoc.I. in Venice (6 months @ $900)</td>
<td></td>
<td>5,400</td>
<td>5,400</td>
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<tr>
<td>Photographer (4 months @ $900)</td>
<td>3,600</td>
<td></td>
<td>3,600</td>
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<tr>
<td><strong>TOTAL LIVING ALLOWANCE</strong></td>
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<td><strong>TOTAL TRAVEL &amp; ALLOWANCE</strong></td>
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<td>$11,320</td>
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IV. Supplies and Charges

A. Office

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<tbody>
<tr>
<td>Materials</td>
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<td>$600</td>
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<tr>
<td>Tel. &amp; Tel. &amp; Postage</td>
<td>1,000</td>
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<td>1,000</td>
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<tr>
<td><strong>B. Research Photography</strong></td>
<td></td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td><strong>TOTAL SUPPLIES &amp; CHARGES</strong></td>
<td></td>
<td>$1,600</td>
<td>$2,600</td>
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V. Photography

A. Foto Ritter Contract

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<th>NEH</th>
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<th>TOTAL</th>
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<tbody>
<tr>
<td>700 color transparencies 13x18 cm. @ $33</td>
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<td>23,100</td>
<td>23,100</td>
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<tr>
<td>860 b/w negs. &amp; 1 print @ $17</td>
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<td>14,620</td>
<td>14,620</td>
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<tr>
<td>600 color slides @ $4</td>
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<td>2,400</td>
<td>2,400</td>
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<tr>
<td><strong>TOTAL PHOTOGRAPHY</strong></td>
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<td>$40,120</td>
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VI. Scaffolding

A. Ponteggi Dalmine Contract

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<tbody>
<tr>
<td>Ponteggi Dalmine Contract</td>
<td>$10,000</td>
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<td>$10,000</td>
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</table>

*Four months in first year, two months in second year*
# Project San Marco - Budget

<table>
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<th>HARVARD</th>
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<tr>
<td>VII. TOTAL DIRECT COSTS</td>
<td>$68,010</td>
<td>$93,285*</td>
<td>$161,295</td>
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<tr>
<td>VIII. INDIRECT ADMINISTRATIVE COSTS</td>
<td>$22,783</td>
<td>$14,460</td>
<td>$37,243</td>
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<td>IX. GRAND TOTAL</td>
<td>$90,893</td>
<td>$107,745</td>
<td>$198,638</td>
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</table>

4 Despite the cost sharing shown, Harvard expects to be held accountable only for the required amount of cost sharing

*Includes $8,500 from National Gallery of Art
NOTES TO THE BUDGET

Salaries

(I. A.) 1. Co-Investigator, Professor Otto Demus.

2. Associate Investigator, Assistant Professor Irina Andreescu.


4. Paleographer and Archivist, Frizziero and Cecchi.

(I. C.) 5. Field Archaeologist, Mrs. Dumitrescu (or American of equivalent experience). Archaeological training with a capacity to make systematic, precise, factual observations.

6. Assistant, G. Fioretti - technician on the staff of the Procuratoria di San Marco.

7. Workers (workers currently on San Marco and specifically engaged for this project).

(I. D.) 8. Secretary. Capable of making clean copies of Late Medieval documents and maintaining orderly files of archival and of archaeological data.
PROJECT SAN MARCO

Project Description

1. Purpose

a. To photograph, systematically and comprehensively, certain medieval mosaics in San Marco, Venice. These mosaics are in the interior, the Baptistery and Cappella Sant'Isidoro, and in the Atrium.

1) The Interior: Two presbytery chapels (St. Peter & St. Clement Cantoria above),
The West Walls of the N. & S. transepts,
Several panels on various walls (see plan),
Many isolated figures of saints in arches of the arcade, lower level.

2) Baptistery, Cappella Zen, and Cappella Sant'Isidoro.

3) The Atrium.

Photography will consist of about 700 color transparencies (13x18 cms),
700 b/w negatives of the same size with prints enlarged to 18x24 cms, as well as ca. 3,000 color slides, chiefly of technical details.

b. With an archaeological team on the scaffolding, to make and systematically record measurements and observations on techniques used, areas of restoration, the date of the restorations, and the present condition of the mosaics.

c. To complete the searching and xeroxing of relevant documents in the Venetian archives; this to be done by Miss Frizziero, paleographer and archivist.

d. To complete the paleographical study of the inscriptions; this to be done by R. M. Kloos, archivist and specialist in monumental inscriptions, Inschriften Kommission der Bayerischen Akademie der Wissenschaften.

2. Significance

The mosaics of San Marco constitute the largest mosaic program extant. We propose to photograph and study only medieval mosaics. Restored on a number of occasions, these mosaics have not been studied at close quarters, or photographed on the scale we propose. The photographic archives of this program together with the technical data we are collecting and recording, will constitute a major and permanent resource of incalculable value for research scholars. Here will be found criteria for defining and dating areas of restoration, and for distinguishing the work of several teams of mosaicists which were involved in the course of creating this vast complex of scenes. The work of individual mosaicists will also emerge. Taken as a whole, the data we shall collect, systematize, record, and publish, will advance immeasurably one of the major issues of later medieval art historiography: the role of Byzantium
and Italy in the formation of an Italian artistic language.

In addition, the recording of the mosaics and their state of preservation will constitute a valuable contribution to the international "Save Venice Campaign."

3. Expected Result

a. A Corpus in Dumbarton Oaks and a Photographic Archive of b/w negatives in the National Gallery:
   1) Dumbarton Oaks: color transparencies, b/w prints, archaeological data sheets with measurements and descriptions, record of restorations from Venice archive,
   2) National Gallery - all b/w negatives.

b. Monographic studies:
   1) On San Marco, by Otto Demus,
   2) On Torcello, Trieste, Murano, by Irina Andreescu.

c. Dumbarton Oaks Symposium, May 1978:
   Welcoming: "Italo-Byzantine Mosaics of Sicily and the Veneto" Chief speakers will be Professors Kitzinger, Demus, and Andreescu (7 to 9 sessions).

b. Working...

d. Various lectures at scientific meetings and before university and other public audiences.

4. History

c. First campaign, 1973-74:
   Funding by Dumbarton Oaks.
   Research in Venetian State Archives and other libraries by Professors Demus and Andreescu and by Miss Frizziero, archivist.
   Six months in Venice and remaining time at Dumbarton Oaks Library.

2. Second campaign, 1974-75:

1) Funding by N.E.H. Grant R)-21995-75-121, September 1, 1974, through June 30, 1975.
   Number of persons
   Work completed:
   Program to continue:
   Constable (a) In San Marco, systematic study and photography of the medieval mosaics in the following areas:
   i. four domes (three on main axis; one in N. Transept)
   ii. soffits of two major arches (S. and W. of crossing)
   iii. Niches of central portal of the major areas.
(b) In Torcello:

i. main apse
ii. S. chapel
iii. W. wall, upper part

Third campaign, 8 weeks, August-September 1975:

A Corps:

1. Funding by Dumbarton Oaks
   - Systematic study and photography of the medieval mosaics, archaeological data, recorded in the following places:
     1. S. Giusto, Trieste, chapels flanking main apse
     2. Murano Cathedral, main apse
     3. Torcello Cathedral, W. wall lower part
     4. Ravenna, isolated fragments

This campaign was directed by Irina Andreescu.

Status of project as of November 30, 1975:

1. San Marco - One third of the medieval mosaics have been studied, recorded, and photographed. This third is the most inaccessible and hence the most expensive.

The Veneto - All medieval mosaics in Torcello, Trieste, Murano, and several fragments in the Museum of Ravenna have been studied, recorded, and photographed.


First of:

Fourth campaign, spring 1976, in San Marco:

- Funding by Dumbarton Oaks with partial support from Photographic Archive of National Gallery
- Work projected for this campaign: to record archaeological data, to study and photograph the following mosaics:

    i. the main apse (except for conch, which is post-medieval)
    ii. the major arch, supporting the W. dome on S. side

The proposed campaign is the final one. Work will end April 1, 1978.

Plan of Work

The liturgical calendar of San Marco requires that our projected six month campaign be divided into two parts—January to April 1977, and January to March 1978.

Sufficient scaffolding will be erected to make certain that the following tasks can be efficiently performed in the sequence indicated:

Preliminary inspection by the Investigators (Demus, Andreescu) and the
Proto of San Marco (or his representative).

b. Washing mosaics by San Marco cleaning crew.

c. Photography by Mr. Ritter and an assistant under the direction of the Investigators.

d. Study and recording of archaeological data by Investigators, consultants, and assistants. Data will be recorded on a printed form prepared by Prof. Andreeescu, who will direct and supervise this work.

The scaffolding will be erected and moved, under the direction of Prof. Andreeescu, at a rate to maintain an efficient flow of work in all these operations.

6. Funding


b. Second campaign, 1974-75, N.E.H. Grant RO-21995-75-121

Total from N.E.H. $33,074

D.O. Cost sharing 97,488*  

Total 130,562

*Includes $3,900 from Photographic Archive of National Gallery

c. Third campaign, August-September 1975.

Dumbarton Oaks 24,600

d. Fourth campaign, spring 1976

Dumbarton Oaks (est.) 42,600

(est.) Photo. Archive, Nat. Gall. 1,000

Total 43,600

GRAND TOTAL (expended as of 6/30/76) 225,762

The campaign proposed in the present application will complete our work on the medieval mosaics in San Marco. At the conclusion of the whole project in March 1978, we plan to have ca. 1,400 color transparencies, ca. 1,600 b/w negatives, ca. 4,000 color slides, of which we now (Feb. 20, 1976) have in hand ca. 600 color transparencies, 600 b/w negatives, and 1,600 color slides. We expect to take 100 more transparencies, 140 b/w negatives, 500-600 color slides during the spring of 1976. We have collected data on about 300 printed forms, which now require processing (the forms were filled out on the scaffolding). Preliminary Field Reports will appear in the Dumbarton Oaks Papers in 1976. All mosaics were cleaned before study and photography.

Sufficient scaffolding will be erected so that all tasks can be efficiently performed at the same time.

a. Preliminary inspection by the Board...
Otto DEMUS, Dr. phil.
Born 4 November, 1902, Marland, Austria
Father, Carl Demus, Dr. Med.
Mother, Pauline (Koprina)

Univ. of Vienna:  Art History, History, Archaeology, Prehistory, Dr. phil. 1928

1928/29  Assistant, Kunsthist. Institut Univ. Wien
1929-1936  Landeskonservator (Keeper of historical and art monuments)
  Carinthia, Austria
1937  Docent, Univ. Vienna
1939  Voluntary emigration to England; Work at Courtauld and Warburg
  Institutes, B.B.C.
1946  Return to Austria, President of Austrian Monuments and Fine Arts
  Service until 1962
1960-1973  Professor (Ordinarius) History of Art, Univ. of Vienna
Since 1973  Professor emeritus
  Hon. ph.D., Univ. of Munich
  Member Academies Vienna, Palermo, Beograd, Mainz; Academie des
  inscriptions et belles lettres; British Academy; Ateneo Veneto;
  Society of Antiquaries, London; Archaeological Institute, Vienna.
I. Selbständige Publikationen


II. Publikationen in Periodika und Sammelwerken


Das älteste venezianische Geschichtsbild. *JÖBG* 1 (1951) 89—101, mit 4 Taf.


Bisanzio e la pittura a mosaico del Ducento a Venezia, in: Venezia e l’Oriente fra tardo Medioevo e Rinascimento. Florenz 1966, 125—139.
Bisanzio e la scultura del Ducento a Venezia, in: Venezia e l’Oriente etc. Florenz 1966, 111—155.
III. Rezensionen (in Auswahl)


3245 S Street, N.W. Washington, D.C. 20007

Born: December 3, 1941

EDUCATION

M.A. 1962 - Faculty of History, University of Bucharest
Special Field: Ancient and Medieval History and Archaeology
Thesis: "Ethnical Groupings in the lower Danube Region, 9th to 12th Centuries, in Light of Archaeological Evidence"

Élève Titulaire 1969 - Ecole Pratique des Hautes Etudes, Paris
Special Field: Byzantine Art and Archaeology

Ph.D. (Doctorat de Specialité) 1975 - Sorbonne, Paris
Special Field: Byzantine Art and Archaeology
Dissertation: "The Mosaics of Torcello"

EXPERIENCE

Field Staff 1958-1964 - Excavations sponsored by the Archaeological Institute of the Romanian Academy
Period: 4th to 14th centuries
Sites: Bratei, Sarata-Montoreu, Dridu, Pacuiul-lui-Soare, Tirgusor

Junior Research Fellow 1962-1968 - Institute of Art History, Romanian Academy

Fellowship Award 1969 - University of Bologna
1970 - Greek Royal Foundation
1971 - Fondazione Cini, Venice

Junior Fellow 1971-1973 - Dumbarton Oaks, Center for Byzantine Studies

Research Fellow 1973-1975 - Dumbarton Oaks, Center for Byzantine Studies
Duties: Associate Investigator and Field Director for Project San Marco, Venice

Assistant Professor of Byzantine Archaeology 1975 - Dumbarton Oaks, Center for Byzantine Studies

RESEARCH TRAVEL

All over Europe, specifically in the Mediterranean area: Middle East; France; Spain, Greece, and Turkey (repeatedly); Italy (overall, two and one-half years).

PUBLICATIONS


PROJECTS

Preparing a Corpus of the Middle Byzantine mosaics of the North Adriatic area.
Preparing volume II, Dumbarton Oaks Studies, on Monumental Mosaic Decoration of Torcello, Trieste, Murano, Ravenna (volume I, the mosaic decorations of San Marco in Venice, is being prepared by Prof. Otto Demus of the University of Vienna).
I was born on 15 April 1926 at Ueber (Western) Germany. I also went to school. From July 1944 to February 1945 I was on duty with the German army and subsequently from March 1945 to July 1945 prisoner of war.

1947-1952 I studied at the universities of Mainz and München Classic Philology, Medieval Latin Philology, Medieval History and Historical Auxiliary Sciences. In 1952 I was promoted to Dr. phil. with the thesis 'Iambertus de Legia, ein literarhistorischer Beitrag zur Hagiographie in 12. Jahrhundert'. From 1952 to 1957 I was at the Kommenta Germaniae Historica, preparing a new edition of the letters of Petrus de Vinea. In 1957 I entered the Bavarian State Archives, 1972 I was appointed Archivdirektor at the Generaldirektion der Staatlichen Archive Bayerns in München.

In 1953 I began in my spare hours collecting and editing the mediaeval inscriptions of München, so collaborating with the Inschriftenkommission of the Bayerische Akademie der Wissenschaften. In 1962 I was elected member of the Inschriftenkommission and commissioned to supervise and to redact the forthcoming editions. In 1967 I was allowed to give lectures at the university of München. In the years 1971 and 1972 I gave guest lectures at the university of Fribourg/Switzerland.

In 1973 I was elected member of the board of the Corpus Inscriptionum Heidii Levi Helvetiae.

My main scientific interest is concentrated on mediaeval epigraphy and palaeography. I was able to publish about 50 treatises and books on epigraphy and palaeography, hagiography, history of ideas, hebraistic and archival problems, moreover some 300 reviews.


Rudolf Dr. Hoos
REFERENCES

Professor Kurt Weitzmann
Department of Art & Archaeology
Princeton University
Princeton, New Jersey 08540

Professor Ernst Kitzinger
c/o Busch-Reisinger Museum
Harvard University
Cambridge, Massachusetts 02138

Professor Hugo Buchthal
School of Historical Studies
The Institute for Advanced Study
Princeton, New Jersey 08540
PIANO DELLA BASILICA
DANTE MARCO
DI VENDE

alla indicazione precisa di
tutti i monumenti
del luogo dove
si trovano.
2. Institution (name & address)
The President & Fellows of Harvard College
Office for Research Contracts
Holyoke Center 458, 1358 Mass. Ave.
Harvard University
Cambridge, Mass. 02138

3. Authorizing Official (name & title)
MR. M. C. BARSTOW, JR.
Director of the Office for Research Contracts
Telephone: (617) 695-5501
(person named here must sign in item 12)

4. Budget

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<td>(Non-Federal Contributions)</td>
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5. Payee (name & title of person)
Same as #3

6. Dates of Requested Grant Period
January 2, 1977 to April 1, 1978

7. List Other Government Agencies or Private Foundations Considering this Proposal
None

8. Project Title
PROJECT SAN MARCO

10. List Persons Other than PI Who Have Been in Touch with NEH about this Project
PROFESSOR WILLIAM C. LOERKE
Dir. of Studies, Dumbarton Oaks

11. If This is a Renewal Request to NEH, Include Title and Number of Previous Grant
Project San Marco
RO-21995-75-121

12. Signatures of Principal Investigator and Authorizing Official

Date 5 March 1976
Hier Alles in ordnung Erbitte dringend geld an Eva Ritter Wien
Gruss Ritter
Col 1703 D.C./20007/
DUMBARTON OAKS ANDREESCU 1703 THIRTYSECOND STREET
WASHINGTON/D.C./20007

NEGATIVE UND FOTOS AN SIE ABGESCHICKT AUCH FEHLENDE NACH VENEDIG
BIN BIS 28. MAERZ FUER VENEDIG FREI ALLES VORBEREITET ERWARTE ORDER
GRUSS
RITTER

COL OAKS 1703 /20007 IRPT /20007 28.
Dumbarton Oaks
Mr. Loerke
Trustees for Harvard University
1703 Thirty-second Street
Washington, D.C. 20007

FOTO RITTER
EKKEHARD RITTER, DR. EVA RITTER, 1180 WIEN, BASTIENGASSE 50, TEL.: 472342
**Verr-Bf Wien Südbf**

### Nachzahlung

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### Vollpreis

- 50% Ermäßigung: 2.21 (3); Zift. 111 a
- Übg. PZ/SZ
- Übg. 2. Kl./1.KL
- Oss.

### Km

- 400

### Zugang / Abgang

- **Von**: Venezia S.L.
- **nach**: Tarvisio Centrale

### TOTALE LIRE

- 1500 Lire

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**Verr-Bf Wien Südbf**

### Nachzahlung

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### Vollpreis

- 50% Ermäßigung: 2.21 (3); Zift. 111 a
- Übg. PZ/SZ
- Übg. 2. Kl./1.KL
- Oss.

### Km

- 400

### Zugang / Abgang

- **Von**: Tarvisio C.
- **nach**: Wien Süd

### Schilling

- 106
March 3, 1976

Mr. Ekkehard Ritter
Bastiengasse 50
1180 Vienna
Austria

Dear Mr. Ritter:

This is to let you know that our Spring 1976 campaign in San Marco, Venice, will begin much later than we had originally planned. The new dates are from March 15 until Easter. Will you be free to join the campaign during this time? I look forward to hearing from you.

Sincerely yours,

William C. Loerke
Director of Studies

WCL/FL
January 17, 1977

MEMORANDUM

To: Irina Andreescu

From: William C. Loerke

Subject: Additional responsibilities to the Center for Byzantine Studies from February 1 until further notice.

The faculty agreed on these arrangements at its meeting of December 10 (Minutes, item 3):

1. Faculty responsibility for all Field Projects. Field directors will direct inquiries and reports to her for faculty consideration and decision.

2. Faculty responsibility for Photo Collection of Byzantine Center.

cc: Mr. Tyler
Field staff
Miss O'Neill
Miss Baglia
William C. Loerke
January 28, 1977
San Marco Budget (Ritter)

Please use following account for all payments to Ritter:
Erste Österreichische Sparkasse
Konto 34907319

Please pay to Ritter's account:
1767 Austrian schillings

We owe him this small balance for work in Istanbul in August, 1976. This should be paid in schillings. (It is not part of NEH grant)

The total accounting is on pages 1 and 2 attached.

Please pay 40,813 Austrian schillings to Ritter's account. This sum is itemized on pages 3 and 4 attached, and is chargeable to NEH grant.

p. 3 equals 34,200
p. 4 $360 equals 6,613

40,813
MEMORANDUM

To: William R. Tyler
From: William C. Loerke
Subject: San Marco Project

January 31, 1977

To insure a proper conclusion to the San Marco Project, I recommend the appointment of Irina Andreescu as Senior Research Associate, Byzantine Art and Archaeology, Field Director, San Marco Project, for the year 1978-79. Please refer to the Faculty Meeting Minutes, 9 December, attached, and Faculty Meeting Minutes, 10 December, 7 a.

By insuring a "proper conclusion," I mean the following:

1. The current NEH grant supports the San Marco project in a final field campaign which ends April 30, 1978. Miss Andreescu is directing this campaign on an appointment as Assistant Professor which will end June 30, 1978.

2. One of the major aims of this and earlier campaigns is to collect data to be integrated with the photographs in a Corpus of Byzantine Mosaics in the Veneto. Miss Andreescu has designed the structure of this Corpus and is supervising Miss Vileisis in creating it.

3. To bring the data gathered in 1977 and Spring 1978 into this Corpus will require at least one year's work beyond the end of the field campaign in San Marco.

4. Miss Andreescu also must prepare the Final Report for publication of the campaigns previously conducted in Torcello, Trieste, Murano, and Ravenna. It is our custom to support field directors during the preparation of their Final Reports. You may note in the Faculty Meeting Minutes, December 10, three such cases (Harrison, Megaw, Kuban).

5. At the outset of the whole project, we planned a two-three volume monograph on San Marco (being written by Professor Demus) and a monograph on Torcello et al. (one volume text, one of plates) to be written by Professor Andreescu.

6. To allow one year for her work on the Corpus and on her Final Report is, in my view, expecting quicker results than any other field director has ever given in the history of Dumbarton Oaks. This year (1978-79) represents the bare minimum time required to show that the Byzantine Center is serious about its projects and acts in a responsible way to bring them to a proper conclusion.
March 25, 1977

Professor Giles Constable
25 Mt. Pleasant Street
Cambridge, Massachusetts 02138

Dear Giles:

This refers to your letter of March 16 concerning Professor Andreescu and the San Marco project.

No action has yet been taken on an appointment for her after her present term expires in 1978, and would not normally be taken until sometime in the first half of the next academic year.

I'm afraid I can't be of much help to you in the matter, responsibility for which rests with the D. O. faculty, as set forth in the minutes to which you refer. I have always been careful to refrain from injecting myself into matters such as this which are properly of an academic nature. However this, of course, does not mean that I will not be glad to discuss it informally with you when we next see each other.

With best wishes,

Sincerely yours,

[Signature]

William R. Tyler
Director
Memorandum
To: Mr. Tyler
From: Irina Andreeescu
Date: April 22, April '77 (in Venice)
Subject: Secretarial work on the Mosaic Corpus of the Veneto.

After your recent correspondence with Sir Ashley Clarke (on behalf of the Save Venice Committee), I agreed to supply the documentation collected from Torcello on our scaffolding in 1975. These data, supplemented by archive research constituting part of the Mosaic Corpus for the Veneto (XI – XII Centuries), on which I am currently at work. Unfortunately, the low efficiency of Mrs. Aston's secretarial help (from 1975 to Febr. 1977) makes that the transcription of the field notes and incorporation of corrections and additions to a point where they could be used at this restoration project as well as for the sketching out of the Corpus for consultation / publication, is well behind schedule.

Other notes have accumulated since, not yet transcribed, and more are coming after each campaign. Miss Vileisis informed me of the very satisfactory performance of Mrs. Aston's replacement but also of the insufficient time she can devote to our Corpus. To keep up with the pace in which materials are collected and to be able to process them require three days a week of typing for the next two years. Failure to process the materials will result in their almost complete degradation and uselessness for other researchers.

Miss Vileisis, appointed to do research assistance is actually wasting precious time by doing plain typing.

I trust you will understand the urgency of this Project's requirements, the project being the first scheduled publication of XI century Byzantine mosaics ever, and the first Corpus of this magnitude and completeness under Dumbarton Oaks hospices, which, with your help now, will be able to keep its promises.

I suggest if internal help is unavailable at this time to allow the hiring of a part-time typist immediately. Provisions for such a position have been even made under the NEH grant (filled under Mrs. Aston's name).

Thank you in advance for your understanding.
May 3, 1977

Memorandum

TO: Professor Constable

I attach copy of a memorandum from Prof. Andreescu which stresses the urgent need for the transcription of her field notes. I have discussed this with Professor Demus, who agrees with Professor Andreescu's views on this matter, and with Miss Vileisis, Professor Andreescu's research assistant for this project, who also agrees.

The question is complicated by certain other factors, one of which is that Professor Andreescu's field notes are very difficult to decipher, particularly when they were jotted down on the scaffolding.

Shortly after Professor Andreescu's return, around May 20, we will have a meeting at which we hope to arrive at some firm recommendations on how this problem is to be solved. My goal is that in-house means should be found to provide the required secretarial support. If we are unable to do this, then we will have to try to find part-time outside secretarial help, which would be both difficult from a technical point of view and undesirable from the point of view of the budget.

W. R. T.

Attachment: as stated
May 20, 1977

Ms. Irina Andreeescu
Dumbarton Oaks Research Library and Collection
1703 32nd Street, N.W.
Washington, D.C. 20007

Dear Ms. Andreeescu:

Last autumn we discussed briefly the San Marco Mosaics photography project and planned to meet for more discussions after the first of the year.

Because sometime has passed since we talked, I decided to write this note to you giving you my assessment of the project.

The Photographic Archives has received 392 negatives of the San Marco Mosaics. These came in November of 1975. We have received nothing in the last 18 months nor have we heard anything further about the project.

Therefore I am assuming that the project is complete as far as the Photographic Archives is concerned.

It is not possible for us to keep this project an open one when we have received nothing in over a year.

If in the future, Dumbarton Oaks wishes to continue the project, it can be brought to our attention.

If you would be kind enough to send us a letter stating that the project has been completed, I would be most grateful.

Yours sincerely,

Ruth R. Philbrick
Curator, Photographic Archives
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PMS ND STREET WASHINGTON DC
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SF-1201 (RS-69)
July 15, 1977

Mrs. Ruth Philbrick,
Curator, Photographic Collection,
The National Gallery of Art,
Washington, D.C. 20565

Dear Mrs. Philbrick,

This is a short note before I take off for the summer to let you know that the number of negatives from San Marco still in our possession is approximately 390, of which the last batch from the Spring campaign, is in the mail, sent by our Viennese photographer a few days ago.

Unfortunately, we will have to wait until October, when I will be back in Washington, for the official transaction to take place, but I did not want you to think that the matter was forgotten, since so much time has elapsed since we discussed it.

I enjoyed seeing you at Dumbarton Oaks and I hope you will spend a pleasant summer.

With best wishes, I am,

Sincerely yours,

Irina Andreescu
Assistant Professor, Byzantine Archaeology
Irina asked that this information be sent to her in Athens (General Delivery is the only address we have for her in Athens).

The information about the standard workmonth ties to her comment that she had given Birute an extra month to work on her own paper (over and above the two referred to in her appointment letter) and she (Irina) wanted to know if the time had been made up.

The potential for trouble here is great. If Birute were to complain to the Dept. of Labor (as she implied in one conversation with me and Charlotte) and Dumbarton Oaks were audited for time and attendance records and the payment of overtime, it could at the very least be time consuming and unpleasant -- at the most be costly if we were to have to pay overtime to all those who are technically nonexempt employees.

Gossip-wise --
I hear that Kennethgrupo
overheard the two feuding
and is talking about it.
Irina asked that this information be sent to her in Athens (General Delivery is the only address we have for her in Athens).

The information about the standard workmonth ties to her comment that she had given Birute an extra month to work on her own paper (over and above the two referred to in her appointment letter) and she (Irina) wanted to know if the time had been made up.

The potential for trouble here is great. If Birute were to complain to the Dept. of Labor (as she implied in one conversation with me and Charlotte) and Dumbarton Oaks were audited for time and attendance records and the payment of overtime, it could at the very least be time consuming and unpleasant -- at the most be costly if we were to have to pay overtime to all those who are technically nonexempt employees.

Gossip-wise — I heard that Kenneth Sigma, a woman at the two funded universities, is talking about it.
Memo

To: Miss Broadway
From: Virna Andreasen
Date: Aug. 11, 1977, Athens
Subject: your memo; July 26, 1977

Thank you for computing the overtime hours worked by Miss Viscisis from Jan 1, 1977 through July 20, 1977.

However, her presence at DO is not necessarily connected for the whole period with overtime worked for us. She is at present working on her own dissertation and was allowed to do her own work during her absence under the understanding (agreement) that she will make up for it later.

I consider overtime work the instance where I specifically asked her to come to DO so that we should be able to work together. Time worked from February 11, 1977 to June 1, 1977 should not be considered overtime at any moment.

On my return to Washington (at the beginning of June, 1977), Miss Viscisis agreed that she had spent one month of the (regular time).
During the above specified period, working for herself.

Could you please, kindly answer the accompanying, considering the date of this week? Thank you.

Copy: Prof. Giles Constable
Memo

To: Miss Baglia
From: Frima Andrew
Date: Req. 11/77, Athens
Subject: Your memo, July 26/77

Thank you for computing the overtime hours worked by Miss Villa's assistant from Jan. 11/77 through July 20/77. However, her presence or DO is not necessarily connected with overtime worked for us. She is at present working on her own dissertation and was allowed to do her own work during your absences under the understanding (agreement) that she will make up for it later.

I consider overtime work the instant I specifically asked her to come D.O. so that we should be able to work together. Time worked from February 11/77 to June 11/77 should not be considered overtime at any moment.

On my return to Washington, at the beginning of June 77, Miss Villa's assistant agreed that she had spent the majority of the above specified period working...
for herself.
Could you please, kindly announce
the commitment, considering the date of
this event? Thank you.

1 copy: Chief Giles Constable
Athens, Aug. 13

Dear Mr. Constable,

I enclosed is a memo to Dr. Baxenda, copy to you, about the Villa's 5 hours. As I did not receive any word on your [possibly] meeting, I assume that for the time being neither important has happened.

The stay in Venice was profitable on more than one ground—some results crystallized into a possible short note (about the chronology of the architecture, based on a new survey done by a young architect for us in Torsello), also the heavy chain of state administration was moved one inch perthis, the scaffolding for restoration in Torsello (the Venice in 1991 Committee) finally, a short October camp on San Marco was planned in all its details, due as well to some reliable and faithful contact, established in Venice in these last years.

My wildest hope is that our staff will gradually catch up with a faster pace, helping the project, they are supposed to serve
to the point of missing the next deadline...

At a cocktail party at Sir Ashley Clarke's, a lady (who's maiden name was not
known to the host, and who's identity I did not establish very lastingly - the wife
of the Australian Ambassador???) approached me to ask about you. She had done undergraduate work at Harvard at the same time you did! Next day, we again ran into each other at the Racine...-

I hope you will have a pleasant and
profitable summer - looking forward to
the real start in October. I am,
Sincerely yours,

Melinda Anderson
K C

She should, therefore, compute it herself. I have no way of knowing when she "ordered" Birete to work or when "Birete was working on her own dissertation."
Irina called from Istanbul. Kuban can come 1st semester, end of October or early November. Would prefer an apartment; not the Fellows Bldg.

She has new info on the Treasur in Turkey. Will tell you when she arrives on October 2.
Dear Mr. Constable,

Thank you for your letter of August 25th. I found this morning, back in Athens.

First, for your help and advice on the Brunt issue, I think I would wait until I am back in Washington to have a meeting with her before making a decision.

Also, for expressing your interest in the accounting process, your paragraph indicates a view of the weather. I have been struggling unsuccessfully to defend the local government's accounting practices, which have existed and exist (supported by [a] financial and accounting office but she has repeatedly been troubled in identifying them. I am more than willing to offer you all my information on the weather.

On the housing issue, thank you for expressing your willingness to help with what you can. I suggest that the information you got on this subject was incomplete. The staff view probably comes from a personal policy of your predecessor, and his close collaborators (all of them relatively new) seem to be at times even more oriented than the Head. On various terms, housing on the estate (including fellows' buildings) of regular faculty has been the rule more than the thought. Many examples are at hand, by let me only mention as a better comparison for age, position, and type of work done. Our Kittsinger, who as assistant professor for several years has lived at one time or another in almost all (or all?) the buildings on the estate (my information from him). I believe that the kind of difficulties you were mentioning to Mr. Delaney are real and also subjective enough, and I would like to contribute to this subject some views myself (which I had to keep in manuscript so far).
Could I, please, ask you, for the twice feeling arrangements for the first 20 days of October (Oct. 2 to 19-20) I will be spending in Washington? Not only could we then solve this matter, at your convenience, but it will be of much help to me to be able to devote all the hours I can to my office, for a more than heavy schedule to come. If this seems reasonable to you, my first preference would be an arrangement without meals (e.g., the bunks at the cottage), but it really doesn't matter to me at all.

It took me so long to answer your letter that I have some place left to convey to you - also slightly detracting administrative concerns - the extraordinary feeling of stimulation and satisfaction at the end of this field trip. And this in all respects: the continuing expansion on all the investigations, diplomatic relations, as well as the reinforcement of some excellent friendships. The whole account, I gather, will have to wait until I am back in Washington.

Thank you in advance. Yours sincerely,

[Signature]
October 19, 1977

Miss Irina Andreescu
Dumbarton Oaks
Washington, D. C.

Dear Irina:

I have given serious thought to the question of your housing and feel it would be wise to put my views in writing in order to prevent any misunderstanding. I thought that I had made it clear in my letter of August 25 that you are not entitled to live in Dumbarton Oaks housing or to have a housing subsidy. Since in your reply dated 17 September you asked me to approve a temporary housing arrangement in or around the Fellows Building from October 2 to 19-20, I cabled in reply that you could stay in the Fellows Building from October 2 to 9. When you returned I said that you could remain there for the remainder of your stay (i.e., until October 19-20) if all went well during the first week. But at no time did I intend to suggest either to Professor Demus or to yourself that you could be in the Fellows Building for a long period of time.

The points at issue are ones of housing policy and of equity and have nothing to do with the amount or importance of your work and with the facts that you are a woman and do not drive, though I realize that in effect these pose special problems for you personally if you live at a distance. As I see it the housing at Dumbarton Oaks exists for people -- aside from those (like Don and myself) whose positions require them to live on the property -- who are here temporarily or for whom accommodation forms part of their stipend. Regular employees of Dumbarton Oaks on the other hand, are paid salaries out of which they are expected to pay for their own housing. You, furthermore, in addition to your normal salary, receive an allowance for the long periods you spend away from Dumbarton Oaks and should, therefore, all the more be expected to support yourself while you are here.

My offer of some help in case you found yourself genuinely unable to find any housing outside a hotel was intended to cover an extraordinary situation in which you might have had to pay the day rate at a hotel for an extended period, but I am aware that it was susceptible of misinterpretation.
2-Irina Andreescu, October 19, 1977

I also realize that you are in Washington for a short period at present and are working hard and have little time to search for suitable accommodations. My feeling is that this is a personal problem as it would be for most people not living in a protected atmosphere like Dumbarton Oaks, but under the circumstances I am prepared, if you assure us that you really need it, to grant you a moving allowance of $250 which you will be free to use as you wish, either to help find and move into a suitable apartment or as a subsidy to help pay the rent for more expensive accommodations until you find an apartment at an appropriate rent.

Please let me know your plans and wishes in this regard before you leave and you may, of course, rely that we shall do all we can (such as making reservations and looking for suitable apartments, if you wish) to facilitate your move.

Yours sincerely,

Giles Constable
October 20, 1977

Mr. Giles Constable
Director
Dumbarton Oaks
1703 32nd Street NW
Washington, D.C. 20007

Dear Giles,

Attached is the information you requested on the 1978 Symposium and on Field Work. I stopped the latter at the point where we left it at our last faculty meeting, understanding that we will continue on this subject at our next meeting. The part which has not yet been discussed requires comments of various natures. I hope you understand that this is only a preliminary draft of proposals for future Field Work. I have also included Dr. Tsafir's statement and his very tentative figure of an estimate.

Sincerely yours,

Irina

Irina Andreescu
Mr. Giles Constable  
Director  
Dumbarton Oaks  
1703 32nd Street, N.W.  
Washington, D.C. 20007  

Dear Giles,  

Thank you for your letter of October 19 concerning my housing.  

After our conversation about the allowance you were willing to grant me, I made temporary arrangements with Carillon House, the place you also knew about. Rent plus tax will be $415 per month. Your offer of a $250 moving allowance is therefore needed and appreciated.  

With thanks,  

Sincerely yours,  

Irina Andreescu